

MEMBERSHIP APPLICATION



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Iowa

FIRM INFORMATION *Will be published online.*

Firm Name: _____
 Address: _____
 City/State/Zip: _____
 Phone: _____ Toll Free: _____ Fax: _____
 Firm Email: _____ Website: _____
 Year Founded: _____ Work Internationally? _____ If so, list countries: _____

Firm's total number of employees is the total average of all personnel, principals, licensed professional engineers, design professionals, draftsmen, technicians (excluding part time or seasonal employees), clerical and all other employees on the firm's payroll for the past calendar year. > Total Iowa Employees: _____ Total Worldwide: _____

Firm location above should be Iowa Headquarters. Please also list any **Iowa branch offices** below.
 If Firm location above is a subsidiary or branch office, please also list the out-of-state **Headquarters office** below.
Use an additional page as needed.

| Type HQ or IA Branch | Street Address | City | State | Zip | Phone With Area Code | Fax With Area Code |
|----------------------------|----------------|------|-------|-----|-------------------------|-----------------------|
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Describe Firm's Services in 50 words or less:

| | | |
|--|--|---|
| <p>Ownership</p> <p><input type="checkbox"/> Corporation</p> <p><input type="checkbox"/> Limited Liability Company (LLC)</p> <p><input type="checkbox"/> Limited Liability Partnership (LLP)</p> <p><input type="checkbox"/> Partnership</p> <p><input type="checkbox"/> Privately Owned Corporation</p> <p><input type="checkbox"/> Publicly Owned Corporation</p> <p><input type="checkbox"/> Professional Service Corporation (PC)</p> <p><input type="checkbox"/> Sole Proprietor</p> <p><input type="checkbox"/> S Corporation</p> | <p>Type of Firm <i>Select as many as applicable</i></p> <p><input type="checkbox"/> Architecture</p> <p><input type="checkbox"/> Land Surveying</p> <p><input type="checkbox"/> Professional Engineering</p> <p>Minority Status</p> <p><input type="checkbox"/> Certified Small Business</p> <p><input type="checkbox"/> DBE Disadvantaged Business Enterprise</p> <p><input type="checkbox"/> DVBE Disabled Veteran Owned Business</p> <p><input type="checkbox"/> MBE Minority Business Enterprise</p> <p><input type="checkbox"/> WBE Women's Business Enterprise</p> | <p>Firm Affiliation</p> <div style="border: 1px solid black; padding: 5px;"> <p>If the firm is engaged in or affiliated with a business that provides services other than engineering, land surveying or architectural design, please check the box at left and provide additional information below or on a separate page if needed:</p> </div> |
|--|--|---|

PRIMARY CONTACT PERSON *List additional individuals on Page 2*

The firm's key contact person must be a principal in the firm and a professional engineer in the state of Iowa. This person must be located at the main firm office listed at the top of this page. Their name and title will be published online.

Name (*typed or printed*): _____ Title: _____

INDIVIDUAL MEMBERS Including Primary Contact Person from Page 1

First list the firm's Primary Contact Person from the bottom of Page 1. Please also list principals, partners, officers and additional persons who have an interest in ACEC or ACEC/Iowa and who shall represent the firm as members.

| Personal Phone <i>Won't be published online</i> | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Personal Email <i>Won't be published online</i> | | | | | | | | | | | | | | | |
| Office Location <i>May put City of office location from Pg. 1</i> | | | | | | | | | | | | | | | |
| Title | | | | | | | | | | | | | | | |
| Principal? | | | | | | | | | | | | | | | |
| PE - PLS? | | | | | | | | | | | | | | | |
| Name <i>List Primary Contact First</i> | | | | | | | | | | | | | | | |
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Please check the engineering practices applicable to your firm. Include only in-house capability by virtue of experience and having a licensed principal in the specific field.

DISCIPLINES – Check all that apply.

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> Acoustical/Air/Noise/Vibration | <input type="checkbox"/> Communications | <input type="checkbox"/> Industrial | <input type="checkbox"/> Plumbing |
| <input type="checkbox"/> Architectural | <input type="checkbox"/> Computer Applications | <input type="checkbox"/> Laboratory Research Facilities | <input type="checkbox"/> Sanitary |
| <input type="checkbox"/> Chemical | <input type="checkbox"/> Construction Management | <input type="checkbox"/> Land Development | <input type="checkbox"/> Structural, Buildings |
| <input type="checkbox"/> Civil, Aviation | <input type="checkbox"/> Earthquake | <input type="checkbox"/> Materials | <input type="checkbox"/> Structural, General |
| <input type="checkbox"/> Civil, Environmental | <input type="checkbox"/> Electrical | <input type="checkbox"/> Mechanical | <input type="checkbox"/> Surveying |
| <input type="checkbox"/> Civil, General Municipal | <input type="checkbox"/> Fire Protection | <input type="checkbox"/> Mining | <input type="checkbox"/> Technology |
| <input type="checkbox"/> Civil, Geotechnical | <input type="checkbox"/> Forensic | <input type="checkbox"/> Natural Gas | <input type="checkbox"/> Technology Operations & Planning |
| <input type="checkbox"/> Civil, Transportation | <input type="checkbox"/> Hazardous Waste | <input type="checkbox"/> Other | <input type="checkbox"/> Utilities/Energy |
| <input type="checkbox"/> Cogeneration | <input type="checkbox"/> Hydrology/Hydrogeology | <input type="checkbox"/> Planning | <input type="checkbox"/> Water/Wastewater |

AREAS of INTEREST – Please check no more than 20.

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> Acoustics, Noise Abatement | <input type="checkbox"/> Drawing File Management | <input type="checkbox"/> Industrial Waste Treatment | <input type="checkbox"/> Productivity Analysis |
| <input type="checkbox"/> Aerial Photogrammetry | <input type="checkbox"/> Dredging, Inlet Management | <input type="checkbox"/> Inflow, Infiltration Field Work | <input type="checkbox"/> Project and Program Management |
| <input type="checkbox"/> Agricultural Development, Grain Storage, Farm Mechanization | <input type="checkbox"/> Dredging, Inlet Management | <input type="checkbox"/> Infrastructure Management Software | <input type="checkbox"/> Purchasing and Procurement |
| <input type="checkbox"/> Air Modeling | <input type="checkbox"/> Drilling & Monitoring Wells | <input type="checkbox"/> Interior Design, Space Planning | <input type="checkbox"/> Purchasing Procurement |
| <input type="checkbox"/> Air Pollution Control | <input type="checkbox"/> Earthquake Damage | <input type="checkbox"/> Internet | <input type="checkbox"/> Radar, Sonar, Radio & Telescopes |
| <input type="checkbox"/> Airports, Nav aids, Airport Lighting, Aircraft Fueling | <input type="checkbox"/> Ecological & Archeological Investigations | <input type="checkbox"/> Irrigation, Drainage | <input type="checkbox"/> Radio Frequency Systems & Shielding |
| <input type="checkbox"/> Airports, Terminals and Hangars, Freight Handling | <input type="checkbox"/> Educational Facilities, Classrooms | <input type="checkbox"/> Judicial & Courtroom Facilities | <input type="checkbox"/> Railroad, Rapid Transit |
| <input type="checkbox"/> Appraisals | <input type="checkbox"/> Electrical | <input type="checkbox"/> Laboratories, Medical Research Facilities | <input type="checkbox"/> Recreation Facilities |
| <input type="checkbox"/> Architectural | <input type="checkbox"/> Electronics | <input type="checkbox"/> Laboratory Testing | <input type="checkbox"/> Rehabilitation (bldgs, structures, facilities) |
| <input type="checkbox"/> Architectural Engineering-Structural | <input type="checkbox"/> Elevators, Escalators, People-Movers | <input type="checkbox"/> Land Development | <input type="checkbox"/> Remedial Design |
| <input type="checkbox"/> Arctic Facilities | <input type="checkbox"/> Energy Conservation, New Energy Sources | <input type="checkbox"/> Land Fills | <input type="checkbox"/> Resource Recovery, Recycling |
| <input type="checkbox"/> Asbestos Inspections | <input type="checkbox"/> Engineering Consultations & Reports | <input type="checkbox"/> Land Use Planning | <input type="checkbox"/> Retail Stores & Restaurants |
| <input type="checkbox"/> Auditoriums & Theatres | <input type="checkbox"/> Environmental Impact Studies, Assessments or Statements | <input type="checkbox"/> Landscape Architecture | <input type="checkbox"/> Right-of-Way Services |
| <input type="checkbox"/> Automation, Controls, Instrumentation | <input type="checkbox"/> Environmental Permitting | <input type="checkbox"/> Libraries, Museums, Galleries | <input type="checkbox"/> Rivers, Canals, Waterways, Flood Control |
| <input type="checkbox"/> Barracks, Dormitories | <input type="checkbox"/> Environmental Remediation | <input type="checkbox"/> Lighting (exterior) | <input type="checkbox"/> Roofing Consultant Service |
| <input type="checkbox"/> Bicycle, Pedestrian | <input type="checkbox"/> Erosion Control Studies | <input type="checkbox"/> Lighting (interior) | <input type="checkbox"/> Safety Engineering, OSHA Studies |
| <input type="checkbox"/> Biotech/Pharmaceutical | <input type="checkbox"/> Fallout Shelters, Blast-Resistant Design | <input type="checkbox"/> Litigation & Claims Consulting | <input type="checkbox"/> Sanitary Engineering |
| <input type="checkbox"/> Boundary Disputes | <input type="checkbox"/> Feasibility Studies | <input type="checkbox"/> Management Consulting | <input type="checkbox"/> Scanning (AEC Drawings, CAD, Vectorize, Color Graphic Art, Full Scale) |
| <input type="checkbox"/> Bridges | <input type="checkbox"/> Fibre Optics | <input type="checkbox"/> Mapping | <input type="checkbox"/> Scanning Electron Microscopy |
| <input type="checkbox"/> Bulk Material Handling | <input type="checkbox"/> Field Houses, Gyms, Stadiums | <input type="checkbox"/> Marine Structures | <input type="checkbox"/> Sea Walls |
| <input type="checkbox"/> Bulk Terminals | <input type="checkbox"/> Fire Protection, Detection | <input type="checkbox"/> Materials Handling Systems, Conveyors, Sorters | <input type="checkbox"/> Security Systems, Intruder & Smoke Detection |
| <input type="checkbox"/> Bulk Vessel Discharging | <input type="checkbox"/> Fisheries, Fish Ladders | <input type="checkbox"/> Materials Specifications | <input type="checkbox"/> Seismic Designs & Studies |
| <input type="checkbox"/> CAD Services - Drafting | <input type="checkbox"/> Flood Controls | <input type="checkbox"/> Meat Processing Plants | <input type="checkbox"/> Sewage Collection, Treatment & Disposal |
| <input type="checkbox"/> CD-ROM Production | <input type="checkbox"/> Flour & Feed Mills | <input type="checkbox"/> Mechanical | <input type="checkbox"/> Smoke Testing Services |
| <input type="checkbox"/> Cement Plants | <input type="checkbox"/> Flow Monitoring, Meter Verification | <input type="checkbox"/> Mediation, Arbitration & Partnering Sessions | <input type="checkbox"/> Soils & Geologic Studies, Foundations |
| <input type="checkbox"/> Cemeteries (planning & relocation) | <input type="checkbox"/> Forensic, Expert Witness | <input type="checkbox"/> Metallurgy | <input type="checkbox"/> Solar Energy Utilization |
| <input type="checkbox"/> Chemical Processing & Storage | <input type="checkbox"/> Forestry & Forest Products | <input type="checkbox"/> Microclimatology, Tropical Engineering | <input type="checkbox"/> Solid Wastes, Incineration, Land Fill |
| <input type="checkbox"/> Churches, Chapels | <input type="checkbox"/> Garages, Vehicle Maintenance Facilities, Parking Decks | <input type="checkbox"/> Microtunneling | <input type="checkbox"/> Special Environments, Clean Rooms, Etc |
| <input type="checkbox"/> Civic Buildings & Community Centers | <input type="checkbox"/> Gas Systems (propane, natural, etc.) | <input type="checkbox"/> Military Design Standards | <input type="checkbox"/> Steel Mills |
| <input type="checkbox"/> Civil Engineering | <input type="checkbox"/> Geographic Information Systems | <input type="checkbox"/> Military Facilities & Armories | <input type="checkbox"/> Storm Water Handling & Facilities |
| <input type="checkbox"/> Coastal Engineering | <input type="checkbox"/> Geographic Informational Services | <input type="checkbox"/> Mining & Mineralogy | <input type="checkbox"/> Structural Design, Special Structures |
| <input type="checkbox"/> Coastal Engineering, Wetlands Management | <input type="checkbox"/> Geology | <input type="checkbox"/> Missile Facilities (silos, fuels, transport) | <input type="checkbox"/> Structural Failure Analysis |
| <input type="checkbox"/> Codes, Standards, Ordinances | <input type="checkbox"/> Geotechnical Engineering | <input type="checkbox"/> Modular Systems Design, Prefabricated Structures or Components | <input type="checkbox"/> Sub-Surface Utility Engineering |
| <input type="checkbox"/> Cogeneration | <input type="checkbox"/> Geotechnical/Instrumentation Monitoring | <input type="checkbox"/> Natural Gas | <input type="checkbox"/> Sugar Engineering |
| <input type="checkbox"/> Cold Storage, Refrigeration, Fast Freeze | <input type="checkbox"/> GIS Mapping | <input type="checkbox"/> Naval Architecture, Off-Shore Platforms | <input type="checkbox"/> Surveying, Platting, Mapping, Flood Plain Studies |
| <input type="checkbox"/> Combustion Engineering | <input type="checkbox"/> Golf Course Design | <input type="checkbox"/> Nuclear Facilities, Nuclear Shielding | <input type="checkbox"/> Swimming Pools |
| <input type="checkbox"/> Commercial Building (low rise), Shopping Centers | <input type="checkbox"/> GPS Surveying | <input type="checkbox"/> Oceanographic Engineering | <input type="checkbox"/> Telephone Systems |
| <input type="checkbox"/> Communications Systems, TV, Microwave | <input type="checkbox"/> Grain Elevators | <input type="checkbox"/> Odor & Corrosion Control | <input type="checkbox"/> Testing & Inspection Services |
| <input type="checkbox"/> Computer Facilities, Computer Science | <input type="checkbox"/> Graphic Design | <input type="checkbox"/> Office Buildings, Industrial Parks | <input type="checkbox"/> Towers (self-supporting & guyed systems) |
| <input type="checkbox"/> Conservation & Resource Management | <input type="checkbox"/> Harbors, Jetties, Piers, Ship Terminal Facilities | <input type="checkbox"/> Ordnance, Munitions, Special Weapons | <input type="checkbox"/> Toxicology and Hazardous Materials |
| <input type="checkbox"/> Construction Inspection | <input type="checkbox"/> Hazardous Waste | <input type="checkbox"/> Parking Structures | <input type="checkbox"/> Traffic & Transportation Engineering |
| <input type="checkbox"/> Construction Management, Observation | <input type="checkbox"/> Health Systems Planning | <input type="checkbox"/> Partnering and Mediation Services | <input type="checkbox"/> Training |
| <input type="checkbox"/> Construction Testing & Inspection | <input type="checkbox"/> Heating, Ventilating, Air Conditioning | <input type="checkbox"/> Pavement Evaluation | <input type="checkbox"/> Trenchless Technology |
| <input type="checkbox"/> Contract Law | <input type="checkbox"/> Highrise, Air-Rights-Type Buildings | <input type="checkbox"/> Petroleum & Fuel (storage and distribution) | <input type="checkbox"/> Tunnels & Subways |
| <input type="checkbox"/> Control Room Environments | <input type="checkbox"/> Highway Structures | <input type="checkbox"/> Petroleum Exploration, Refining | <input type="checkbox"/> Underground Storage Tanks |
| <input type="checkbox"/> Corrosion Control, Cathodic Protection; Electrolysis | <input type="checkbox"/> Highways, Streets, Airfield Paving Parking Lots | <input type="checkbox"/> Pipelines (cross-country, liquid & gas) | <input type="checkbox"/> Urban Renewals, Community Development |
| <input type="checkbox"/> Cost Estimating | <input type="checkbox"/> Historical Preservation | <input type="checkbox"/> Planning & Reports | <input type="checkbox"/> Utilities (gas & steam) |
| <input type="checkbox"/> Cranes | <input type="checkbox"/> Hospital & Medical Facilities | <input type="checkbox"/> Planning (community, regional, state) | <input type="checkbox"/> Value Analysis, Life-Cycle Costing |
| <input type="checkbox"/> D.O.T. Procedures & Training Plans | <input type="checkbox"/> Hotels, Motels | <input type="checkbox"/> Planning (site, installation, and project) | <input type="checkbox"/> Vibration Mitigation |
| <input type="checkbox"/> Dams (concrete, arch) | <input type="checkbox"/> Housing (residential, multi-family, apartments, condominiums) | <input type="checkbox"/> Plumbing & Piping Design | <input type="checkbox"/> Vibration Monitoring |
| <input type="checkbox"/> Dams (earth, rock), Dikes, Levees | <input type="checkbox"/> Hydraulic & Pneumatics | <input type="checkbox"/> Pneumatic Structures, Air-Support Buildings | <input type="checkbox"/> Warehouses & Depots |
| <input type="checkbox"/> Desalination (process & facilities) | <input type="checkbox"/> Hydroelectric, Planning & Design | <input type="checkbox"/> Postal Facilities | <input type="checkbox"/> Water Resources, Hydrology, Ground Water |
| <input type="checkbox"/> Design Build Applications | <input type="checkbox"/> Hydrogeology | <input type="checkbox"/> Poultry Engineering | <input type="checkbox"/> Water Rights |
| <input type="checkbox"/> Dining Halls, Clubs, Restaurants | <input type="checkbox"/> Improvement Districts | <input type="checkbox"/> Power Generation, Transmission, Distribution | <input type="checkbox"/> Water Supply, Treatment & Distribution |
| <input type="checkbox"/> Directional Drilling | <input type="checkbox"/> Industrial Bldgs, Manufacturing Plants | <input type="checkbox"/> Precast Concrete | <input type="checkbox"/> Welding Engineering |
| <input type="checkbox"/> Districts Assessment | <input type="checkbox"/> Industrial Hygiene | <input type="checkbox"/> Prisons & Correctional Facilities | <input type="checkbox"/> Wind Tunnels, Research & Testing Facilities Design |
| | <input type="checkbox"/> Industrial Process Quality Control | <input type="checkbox"/> Process Engineering | <input type="checkbox"/> Work Standards Development |
| | | <input type="checkbox"/> Product, Machine & Equipment Design | <input type="checkbox"/> Zoning, Land Use Studies |

ANNUAL MEMBERSHIP DUES INFORMATION*May be paid Quarterly*

The budget for the fiscal year, beginning July 1, is based upon prompt payment of dues by the end of the first quarter. Dues not paid by December 15 are considered delinquent and the firm will be dropped from the membership roster. However, arrangements to make partial payments without loss of membership may be made with the approval of the Treasurer.

All new member applicants are required to pay at minimum a prorated quarter of annual dues upon approval of membership. Thereafter, dues may be paid in full annually, or in four equal quarterly payments on the schedule below.

First Quarter: July 1 – September 30

Third Quarter: January 1 – March 31

Second Quarter: October 1 – December 31

Fourth Quarter: April 1 – June 30

Membership dues are calculated upon the number of the firm's employees, as declared on Page 1. For national ACEC membership:

Parent Firm: Dues are based on all personnel in the home office, branch offices and subsidiaries, internationally.

Branch Office: If the parent firm is not an ACEC member, dues are based upon all personnel in the branch office.

For ACEC/Iowa membership: Dues are based upon all personnel in Iowa offices.

Contributions or gifts to the American Council of Engineering Companies (ACEC) and the American Council of Engineering Companies of Iowa (ACEC/Iowa) are not tax deductible as charitable contributions for income tax purposes. However, they may be tax deductible as ordinary and necessary business expenses subject to restrictions imposed on association lobbying activities.

2021-2022 Annual Membership Dues Table for ACEC and ACEC/Iowa

| Employees in Iowa | Annual Dues for ACEC | Annual Dues For ACEC/IA | TOTAL |
|-------------------|----------------------|-------------------------|------------|
| 1 | \$514.00 | \$550.00 | \$1,035.00 |
| 2 | \$594.00 | \$1,100.00 | \$1,659.00 |
| 3 | \$746.00 | \$1,100.00 | \$1,801.00 |
| 4 | \$881.00 | \$1,650.00 | \$2,479.00 |
| 5 | \$1001.00 | \$1,650.00 | \$2,591.00 |
| 6 | \$1109.00 | \$1,650.00 | \$2,693.00 |
| 7 | \$1,213.00 | \$1,650.00 | \$2,790.00 |
| 8 | \$1,308.00 | \$2,200.00 | \$3,430.00 |
| 9 | \$1,400.00 | \$2,200.00 | \$3,517.00 |
| 10 | \$1,488.00 | \$2,200.00 | \$3,599.00 |
| 11 | \$1,572.00 | \$2,200.00 | \$3,678.00 |
| 12 | \$1,651.00 | \$2,200.00 | \$3,753.00 |
| 13 | \$1,727.00 | \$2,750.00 | \$4,374.00 |
| 14 | \$1,803.00 | \$2,750.00 | \$4,445.00 |
| 15 | \$1,875.00 | \$2,750.00 | \$4,513.00 |
| 16 | \$1,947.00 | \$2,750.00 | \$4,581.00 |
| 17 | \$2,015.00 | \$2,750.00 | \$4,644.00 |
| 18 | \$2,082.00 | \$2,750.00 | \$4,708.00 |
| 19 | \$2,146.00 | \$3,300.00 | \$5,318.00 |
| 20 | \$2,210.00 | \$3,300.00 | \$5,378.00 |
| 21 | \$2,274.00 | \$3,300.00 | \$5,438.00 |
| 22 | \$2,334.00 | \$3,300.00 | \$5,495.00 |

| Employees in Iowa | Annual Dues for ACEC | Annual Dues for ACEC/IA | TOTAL |
|-------------------|----------------------|-------------------------|------------|
| 23 | \$2,394.00 | \$3,300.00 | \$5,551.00 |
| 24 | \$2,453.00 | \$3,300.00 | \$5,607.00 |
| 25 | \$2,509.00 | \$3,850.00 | \$6,210.00 |
| 26 | \$2,569.00 | \$3,850.00 | \$6,266.00 |
| 27 | \$2,625.00 | \$3,850.00 | \$6,318.00 |
| 28 | \$2,677.00 | \$3,850.00 | \$6,367.00 |
| 29 | \$2,733.00 | \$3,850.00 | \$6,420.00 |
| 30 | \$2,785.00 | \$3,850.00 | \$6,469.00 |
| 31 | \$2,841.00 | \$3,850.00 | \$6,521.00 |
| 32 | \$2,892.00 | \$3,850.00 | \$6,570.00 |
| 33 | \$2,940.00 | \$3,850.00 | \$6,615.00 |
| 34 | \$2,992.00 | \$4,400.00 | \$7,214.00 |
| 35 | \$3,044.00 | \$4,400.00 | \$7,262.00 |
| 36 | \$3,092.00 | \$4,400.00 | \$7,307.00 |
| 37 | \$3,140.00 | \$4,400.00 | \$7,352.00 |
| 38 | \$3,188.00 | \$4,400.00 | \$7,398.00 |
| 39 | \$3,236.00 | \$4,400.00 | \$7,443.00 |
| 40 | \$3,283.00 | \$4,400.00 | \$7,488.00 |
| 41 | \$3,331.00 | \$4,400.00 | \$7,533.00 |
| 42 | \$3,375.00 | \$4,400.00 | \$7,574.00 |
| 43 | \$3,423.00 | \$4,950.00 | \$8,169.00 |
| 44 | \$3,467.00 | \$4,950.00 | \$8,210.00 |

Contact ACEC/Iowa at (515) 284-7055 about dues for firms larger than 44 employees.

NEW MEMBER SIGNATURE**Firm's Primary Contact Person from Page 1**

Agreement and Certification: It is certified that this firm meets all the membership requirements. It is the intention of this firm and its employees to comply with the ACEC Ethical Guidelines, at <http://www.acec.org/about/ethics.cfm>.

I understand that by providing my company's mailing and email addresses, telephone and fax numbers, I consent for my firm to receive communications sent via regular mail, telephone, fax and email by ACEC and ACEC/Iowa.

Primary Contact Signature: _____ Date: _____

Please return form to: ACEC/Iowa, 1080 Jordan Creek Parkway, Suite 1060 C, West Des Moines, IA 50266 OR info@cec-iowa.org.